

# EGERTON

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# UNIVERSITY

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**OFFICE OF THE REGISTRAR  
(HUMAN CAPITAL & ADMINISTRATION)**

DR/ADMN/52

10<sup>th</sup> April, 2026

## INTERNAL ADVERTISEMENT

Egerton University invites applications for the following:

**DIVISION OF ADMINISTRATION, FINANCE AND PLANNING**

**FINANCE DEPARTMENT**

1. Staff who attained Accounting and Finance qualifications to apply for review and re-designation as per the University Career Progression Guidelines (Scheme of Service) available in the University Website.

### APPLICATION PROCEDURE

All applications **MUST** be sent through COD/HOD <https://recruitment.egerton.ac.ke/> and a copy to: [applications.afp@egerton.ac.ke](mailto:applications.afp@egerton.ac.ke)

### HUMAN CAPITAL DEPARTMENT

2. **CLERK II GRADE 4 (10 posts)**

Applicants **MUST** have the following academic/professional qualifications:

- KCSE Certificate with a minimum grade of C- (minus)
- Basic professional Certificate.
- 3 years' experience

## APPLICATION PROCEDURE

All applications **MUST** be sent to <https://recruitment.egerton.ac.ke/> and a copy to: [applications.afp@egerton.ac.ke](mailto:applications.afp@egerton.ac.ke) **Only shortlisted applicants will be contacted.** Women, Marginalized and Persons living with Disabilities are encouraged to apply.

The applications should reach the address indicated below not later than **Friday, 24<sup>th</sup> April, 2026**

Deputy Vice-Chancellor  
Administration, Finance & Planning  
Egerton University  
P. O. Box 536-20115  
EGERTON



**Leonard K. Chesang**

**FOR: REGISTRAR (HUMAN CAPITAL & ADMINISTRATION)**



cc: VC  
DVC (AFP) Director (R&E)  
DVC (ARE) Registrar (Academic Affairs)  
Principal, Nakuru City Campus College Dean/Director/CODs

LKC/ha